**Diversification of seafarers’ employability paths through collaborative development of competences and certification**

**2016-1-RO01-KA202-024663**

**Transnational Project Meeting 3. Agenda**

**6 – 7 November 2017, Varna, Bulgaria**

**Day 1: 6.11.2017**

|  |  |  |
| --- | --- | --- |
| **Start** | **Item** | **Person/Partner** |
| 13.45 –  14.00 | Reception of participants | NVNA |
| 14.00 –  14.15 | Welcome speech | NVNA |
| 14.15 –  14.45 | Project overview and status of implementation.  Discussions – the results of the monitoring visit | Nicoleta Acomi |
| 14.45 –  16.00 | Project quality management strategy.  Tools and techniques to assess the quality of deliverables and of the processes | Nicoleta Acomi  Input from each partner: CMU, EACG, NVNA, STC-Group |
| 16.00 –  16.15 | Coffee break | NVNA |
| 16.15 –  17.30 | Strategy to increase the visibility of project results. Define the target group. Discussions: Measure the impact of dissemination activities | Work reunion moderated by Nicoleta Acomi |
| 17.30 –  19.00 | Preparatory activities for the organization of the multiplier events. Requirements. Lessons learnt | Nicoleta Acomi,  Lesson learnt – input from the Event 1. STC-Group |
| 19.00 – | Dinner and social activity | All partners |

**Day 2: 7.11.2017**

|  |  |  |
| --- | --- | --- |
| **Start** | **Item** | **Person/Partner** |
| 09.00 –  10.00 | Project budget.  Estimation of the expenses for the second year of the project | Nicoleta Acomi  Each partner: CMU, EACG, NVNA, STC-Group |
| 10.00 –  10.15 | Coffee break | NVNA |
| 10.15 –  11.00 | Project management and implementation. Monitoring progress and Evaluation. Risk management | Work reunion moderated by Nicoleta Acomi |
| 11.00 –  12.00 | Presentation of training and research assets and facilities. Opportunities for future collaboration. | NVNA |

**Host institution: Nikola Yonkov Vaptsarov Naval Academy**

Contact person: Blagovest Belev, Todor D. Koritarov

Address: 73 Vasil Drumev Str, 9026, Varna, Bulgaria

E-mail: [blagobelev@gmail.com](mailto:blagobelev@gmail.com), [t.koritarov@naval-acad.bg](mailto:t.koritarov@naval-acad.bg)

Telephone: +359 888 759 924, +359 887 466 695