**Diversification of seafarers’ employability paths through collaborative development of competences and certification**

**2016-1-RO01-KA202-024663**

**Transnational Project Meeting 3. Agenda**

**6 – 7 November 2017, Varna, Bulgaria**

**Day 1: 6.11.2017**

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| **Start** | **Item** | **Person/Partner** |
| 13.45 –14.00 | Reception of participants | NVNA |
| 14.00 –14.15 | Welcome speech | NVNA |
| 14.15 –14.45 | Project overview and status of implementation.Discussions – the results of the monitoring visit | Nicoleta Acomi |
| 14.45 – 16.00 | Project quality management strategy. Tools and techniques to assess the quality of deliverables and of the processes | Nicoleta AcomiInput from each partner: CMU, EACG, NVNA, STC-Group |
| 16.00 –16.15 | Coffee break | NVNA |
| 16.15 –17.30 | Strategy to increase the visibility of project results. Define the target group. Discussions: Measure the impact of dissemination activities  | Work reunion moderated by Nicoleta Acomi |
| 17.30 –19.00 | Preparatory activities for the organization of the multiplier events. Requirements. Lessons learnt | Nicoleta Acomi, Lesson learnt – input from the Event 1. STC-Group |
| 19.00 –  | Dinner and social activity | All partners |

**Day 2: 7.11.2017**

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| **Start** | **Item** | **Person/Partner** |
| 09.00 –10.00 | Project budget. Estimation of the expenses for the second year of the project | Nicoleta AcomiEach partner: CMU, EACG, NVNA, STC-Group |
| 10.00 –10.15 | Coffee break | NVNA |
| 10.15 –11.00 | Project management and implementation. Monitoring progress and Evaluation. Risk management | Work reunion moderated by Nicoleta Acomi |
| 11.00 –12.00 | Presentation of training and research assets and facilities. Opportunities for future collaboration. | NVNA |

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