



# Erasmus+ Programme

## Key Action 1

### – Mobility for learners and staff –

### Higher Education Student and Staff Mobility

## Inter-institutional agreement 2016-2020/2021<sup>1</sup>

### between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Lithuanian Maritime Academy</b>	LT KLAIPED06	<b>Ms Indre Puzaite</b> ERASMUS Institutional Coordinator I Kanto str. 7, LT-92123 Klaipeda, Lithuania <a href="mailto:i.puzaite@lajm.lt">i.puzaite@lajm.lt</a> Phone : + 370 46 397 260	<a href="http://www.lajm.lt/en/faculties">http://www.lajm.lt/en/faculties</a>
<b>Constanta Maritime University</b>	RO CONSTAN03	<b>Assoc.Prof. Carmen Ungureanu, PhD</b> ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, ; 900663, Constanta, Romania <a href="mailto:carmen.ungureanu@cmu-edu.eu">carmen.ungureanu@cmu-edu.eu</a> Phone: +40 241 664740	<a href="http://www2.cmu-edu.eu/erasmus-program/">http://www2.cmu-edu.eu/erasmus-program/</a>

#### B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
LT KLAIPED06	RO CONSTAN03	1041	Transport Services (including Marine Navigation)	2,3	2 students / 10 months	2

<sup>1</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>



LT KLAIPED06	RO CONSTAN03	0719	Engineering (including Marine Engineering)	2,3	2 students / 10 months	2
RO CONSTAN03	LT KLAIPED06	1041	Transport Services (including Marine Navigation)	2,3	2 students / 10 months	2
RO CONSTAN03	LT KLAIPED06	0719	Engineering (including Marine Engineering)	2,3	2 students / 10 months	2

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code* [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods]	Staff Mobility for Training *
LT KLAIPED06	RO CONSTAN03	1041	Transport Services (including Nautical Science, Navigation)	15 days (3 persons x 5 days)	15 days (3 persons x 5 days)
LT KLAIPED06	RO CONSTAN03	0719	Engineering (including Marine Engineering)	15 days (3 persons x 5 days)	15 days (3 persons x 5 days)
RO CONSTAN03	LT KLAIPED06	1041	Transport Services (including Nautical Science, Navigation)	15 days (3 persons x 5 days)	15 days (3 persons x 5 days)
RO CONSTAN03	LT KLAIPED06	0719	Engineering (including Marine Engineering)	15 days (3 persons x 5 days)	15 days (3 persons x 5 days)

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject	Language of instruction	Language	Recommended language of instruction level <sup>4</sup>
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<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



[Erasmus code]	area	tion 1	of instruc- tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
LT KLAIPED06		English	English	B1 level in English	B1 level in English
RO CONSTAN03		English	English	B1 level in English	B1 level in English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

## D. Additional requirements

### LT KLAIPED06

<http://www.lajm.lt/en/faculties>

### RO CONSTAN03

<http://www2.cmu-edu.eu/erasmus-program/>

## E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
LT KLAIPED06	End of June	End of June
RO CONSTAN03	End July	Mid January

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 8 weeks, provided the documents are complete.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement  
The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given.  
"Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

LT KLAIPED06:

- 1 full academic year = 60 credits
- 1 semester = 30 credits

RO CONSTAN03

- 1 full academic year = 60 credits
- 1 semester = 30 credits

**LT KLAIPED06** : The following scale is used for all types of evaluations/examinations:

GRADE	MEANING	COMMENTS	ESTIMATED CORRESPONDING ECTS GRADE
10	Excellent	outstanding performance with only minor errors	A
9	Very Good	above the average standard but with some errors	A-
8	Good	generally sound work with a number of notable errors	B
6 to 7	Satisfactory/Sufficient	fair but with significant shortcomings	C
5	Weak	performance meets the minimum criteria	E
4	Unsatisfactory/Fail	Fail – some more work required before the credit can be awarded	F*

**RO CONSTAN03** : The following scale is used for all types of evaluations/examinations

Grade	MEANING	Description	ECTS grade
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10	Excellent	outstanding performance with only minor errors	A
9	Very Good	above the average standard but with some errors	A-
8	Good	generally sound work with a number of notable errors	B
6 to 7	Satisfactory/Sufficient	fair but with significant shortcomings	C
5	Weak	performance meets the minimum criteria	E
4	Unsatisfactory/Fail	Fail – some more work required before the credit can be awarded	F*

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KLAIPED06	<b>Ms Indre Puzaite</b> ERASMUS Institutional Coordinator I Kanto str. 7, LT-92123 Klaipeda, Lithuania <a href="mailto:i.puzaite@lajm.lt">i.puzaite@lajm.lt</a> Phone : + 370 46 397 260	<a href="http://www.lajm.lt/en/faculties">http://www.lajm.lt/en/faculties</a>
RO CONSTAN03	<b>Assoc. Prof. Carmen Ungureanu, PhD</b> ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="mailto:carmen.ungureanu@cmu-edu.eu">carmen.ungureanu@cmu-edu.eu</a> Phone: +40 241 664740	<a href="http://www2.cmu-edu.eu/erasmus-program/">http://www2.cmu-edu.eu/erasmus-program/</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KLAIPED06	<b>Ms Indre Puzaite</b> ERASMUS Institutional Coordinator I Kanto str. 7, LT-92123 Klaipeda, Lithuania <a href="mailto:i.puzaite@lajm.lt">i.puzaite@lajm.lt</a> Phone : + 370 46 397 260	<a href="http://www.lajm.lt/en/faculties">http://www.lajm.lt/en/faculties</a>
RO CONSTAN03	<b>Assoc.Prof. Carmen Ungureanu, PhD</b> ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="mailto:carmen.ungureanu@cmu-edu.eu">carmen.ungureanu@cmu-edu.eu</a> Phone: +40 241 664740	<a href="http://www2.cmu-edu.eu/erasmus-program/">http://www2.cmu-edu.eu/erasmus-program/</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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LT KLAIPED06	<b>Ms Indre Puzaite</b> ERASMUS Institutional Coordinator I Kanto str. 7, LT-92123 Klaipeda, Lithuania <a href="mailto:i.puzaite@lajm.lt">i.puzaite@lajm.lt</a> Phone : + 370 46 397 260	<a href="http://www.lajm.lt/en/faculties">http://www.lajm.lt/en/faculties</a>
RO CONSTAN03	<b>Assoc.Prof. Carmen Ungureanu, PhD</b> ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="mailto:carmen.ungureanu@cmu-edu.eu">carmen.ungureanu@cmu-edu.eu</a> Phone:0040 241 61 80 01	<a href="http://www2.cmu-edu.eu/erasmus-program/">http://www2.cmu-edu.eu/erasmus-program/</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
LT KLAIPED06	Professor <b>Viktoras SENCILA</b> , PhD, <b>Rector</b>		
RO CONSTAN03	Professor <b>Cornel PANAIT</b> , PhD, <b>Rector</b>		



<sup>5</sup> Scanned signatures are accepted





## ERASMUS+ PROGRAMME

Erasmus inter-institutional agreement for the academic year(s): 2014/2015 – 2020/2021

BETWEEN	Constanta Maritime University	Technical University of Varna
	RO CONSTAN03	BG VARNA02
<b>Address:</b> <b>Website:</b>	Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="http://www.cmu-edu.eu">www.cmu-edu.eu</a>	BG-9010 VARNA, Studentska 1 <a href="http://www.tu-varna.bg/">www.tu-varna.bg/</a>
<b>Institutional coordinator:</b> (name, email, phone)	PhD, Carmen Ungureanu, Assoc.Prof ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="mailto:carmen_chirea@hotmail.com">carmen_chirea@hotmail.com</a>	Eng. Mariela CHOLEVA – Institutional Operative Coordinator International Relations Department Tel./Fax: +359 52 302442 <a href="mailto:mariela.choleva@tu-varna.bg">mariela.choleva@tu-varna.bg</a>
<b>Academic contact:</b> (name, email, phone)	PhD, Carmen Ungureanu, Assoc.Prof ERASMUS Institutional Coordinator Str. Mircea cel Batran. nr. 104, 900663, Constanta, Romania <a href="mailto:carmen_chirea@hotmail.com">carmen_chirea@hotmail.com</a>	Assoc. Prof. Bohos APRAHAMYAN, PhD – Head of Electrical Engineering and Technologies Department Tel.: +359 52 383346 Fax: +359-52-383257 e-mail: <a href="mailto:bohos@abv.bg">bohos@abv.bg</a>

\*contact details to reach the senior officer in charge of this agreement

The institutions named above agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education (ECHE) in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. Both parties commit to carry out the agreement to the best of their abilities and respect the Erasmus+ guidelines.

### Student Mobility for Studies

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Level			Country		Student Mobility for Studies	
Subject area code	Subject area name	Undergraduate Bachelor (1 <sup>st</sup> cycle)	Post-graduate Master (2 <sup>nd</sup> cycle)	Doctoral (3 <sup>rd</sup> cycle)	FROM	TO	Students	Months per student
522	Electricity and Energy	x	x	x	RO BG	BG RO	2	5
523	Electronics and Automation	x	x	x			2	5
525	Motor Vehicles, Ships	x	x	x			2	5
840	Transport Services	x	x	x			2	5
850	Environmental Protection	x	x	x			2	5

### Staff Mobility for Teaching or Training

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Type of Staff Mobility		Country		Staff Mobility for Teaching/Training	
Subject area code	Subject area name	Staff Mobility for Teaching (STA)	Staff Mobility for Training (STT)	FROM	TO	Nr of staff/academic year	Total nr of days/staff member
522	Electricity and Energy	x	x	RO BG	BG RO	2	7
523	Electronics and Automation	x	x			2	7
525	Motor Vehicles, Ships	x	x			2	7
840	Transport Services	x	x			2	7
850	Environmental Protection	x	x			2	7

### Recommended language skills<sup>7</sup>

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution	Language of instruction 1 (L1)	Recommended level for student mobility (L1)	Recommended level for staff mobility (L1)	Language of instruction 2 (L2)	Recommended level for student mobility (L2)	Recommended level for staff mobility
RO CONSTAN03				English	minimum B1	minimum B2
BG VARNA02	Bulgarian	minimum B1	minimum B2	English	minimum B1	minimum B2

### Deadlines

1. Applications/information on nominated students must reach the receiving institution by (the deadlines indicated herewith are not final and different dates might apply and can be agreed upon):



Receiving institution	Autumn term	Spring term
RO CONSTAN03	1st of July	1st of December
BG VARNA02	30 <sup>th</sup> June	30 <sup>th</sup> November

2. The receiving institution will send its decision within 5 weeks after the deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished.  
Termination of the agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 November 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict
4. Termination of the agreement: the agreement can be modified or terminated unilaterally, as long as at least one academic year notice is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### General Information

	RO CONSTAN03	BG VARNA02
Additional information for Incoming Students	<a href="http://cmu-edu.eu/ENG/st_straini.html">http://cmu-edu.eu/ENG/st_straini.html</a>	<a href="http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf">http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf</a>
Online Course Catalogue	<a href="http://cmu-edu.eu/ENG/specializari_l.html">http://cmu-edu.eu/ENG/specializari_l.html</a>	<a href="http://new.tu-varna.bg/en/images/site/studenti/final_ects_2012.pdf">http://new.tu-varna.bg/en/images/site/studenti/final_ects_2012.pdf</a>
Grading system	<a href="http://cmu-edu.eu/ENG/viitori_studenti.html">http://cmu-edu.eu/ENG/viitori_studenti.html</a>	<a href="http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf">http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf</a>
Housing	<a href="http://cmu-edu.eu/ENG/camine.html">http://cmu-edu.eu/ENG/camine.html</a>	<a href="http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf">http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf</a>
Contact details	PhD, Carmen Ungureanu, Assoc.Prof <a href="mailto:carmen_chirea@hotmail.com">carmen_chirea@hotmail.com</a>	Ms Mariela CHOLEVA International Relations Department <a href="mailto:mariela.choleva@tu-varna.bg">mariela.choleva@tu-varna.bg</a>
Visa Information	<a href="http://mae.ro/en/node/2035">http://mae.ro/en/node/2035</a>	<a href="http://www.mfa.bg/en/pages/109/index.html">http://www.mfa.bg/en/pages/109/index.html</a>
Contact details	Ministry of Foreign Affairs Consular Department Address: Aleea Alexandru nr. 24, sector 1, Bucharest Phone: (004) 021.319.68.70 Fax: (004) 021.319.68.69 E-mail: <a href="mailto:drco@mae.ro">drco@mae.ro</a>	Migration Sector Office - Regional Directorate of Ministry of Interior, Varna Address: BG - 9000 Varna, San Stefano 1, Phone: +359 52/ 652349; +359 52/ 652347
Insurance Information		<a href="http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf">http://new.tu-varna.bg/images/site/studenti/final_ects_2012.pdf</a>
Contact details		National Health Insurance Fund - European Union Integration Address: BG - 1407 Sofia, 1, Krichim Str. Phone: +359/2/9659116 <a href="http://www.en.nhif.bg/web/guest/home">http://www.en.nhif.bg/web/guest/home</a> Email: <a href="mailto:jvatkova@nhif.bg">jvatkova@nhif.bg</a> ; <a href="mailto:TBukovski@nhif.bg">TBukovski@nhif.bg</a>
Support for participants with special needs	PhD, Carmen Ungureanu, Assoc.Prof <a href="mailto:carmen_chirea@hotmail.com">carmen_chirea@hotmail.com</a>	<a href="mailto:mariela.choleva@tu-varna.bg">mariela.choleva@tu-varna.bg</a>

### Signatures of the legal representatives of both institutions:

Name and Erasmus code of Institution: <b>Tehnicieski Universitet-Varna (Technical University of Varna)</b> <b>BG VARNA02</b>		Name and Erasmus code of Institution: <b>Universitatea Maritimă din Constanța (Constanta Maritime University)</b> <b>RO CONSTAN03</b>	
Name and function of the official representative: <b>Prof. Dr. Ovid Farhi</b> Rector		Name and function of the official representative: Assoc. Prof Dr Eng. Violeta Vali Ciucur Rector	
Signature:		Signature:	
Date:	27/11/2014	Date:	
Stamp:		Stamp:	