

**RULES AND REGULATIONS  
REGARDING THE ORGANIZATION AND FUNCTIONING  
OF THE STUDENT ACCOMMODATION COMPLEX  
OF CONSTANTA MARITIME UNIVERSITY**

### **Abbreviations of terms**

**UMC** – Constanța Maritime University

**DGA** – General Administrative Director

**SSLUA** – Human, Administrative, and Logistic Support Service

**LSUMC** – Student League of the Maritime University of Constanța

### **CHAPTER I. *General conditions***

**Art.1.** The Student Housing Complex of Constanța Maritime University of (UMC) includes the following student dormitories:

- (1) Student Dormitory A2, Constanța, Mircea cel Bătrân Street, no. 104
- (2) Student Dormitory Far 3, Constanța, Alea Timonei no. 6
- (3) Student Dormitory Lac Mamaia Headquarters, Constanța, Cuarțului Street, no. 2

**Art.2.** The dormitories of the UMC Student Housing Complex are intended for the accommodation of the university community: students and contractual staff of the university – under the provisions of these Regulations.

**Art.3.** In special cases, depending on room occupancy and with the approval of UMC's management, other persons such as external collaborators or participants in events/projects organized by the university may also be accommodated in the dormitories.

**Art.4.** In emergency situations (natural disasters, calamities, or other situations that endanger human life), UMC's management may approve accommodation for individuals covered by Romanian state social protection measures.

**Art.5.**

(1) During the summer vacation, depending on room availability and with the approval of UMC management, the following may also be accommodated in UMC dormitories:

- a) Foreign graduates of undergraduate study programs who are to enroll in master's degree studies at UMC in the upcoming admission session;
- b) Candidates taking entrance exams and their companions, if their permanent residence is more than 50 km from Constanța, and only for the duration of the exam and enrollment process.

(2) If UMC organizes educational, scientific, cultural-artistic, or social events – or participates as a partner in such events – other individuals participating in these events may also be housed in the university dormitories.

(3) Within the framework of inter-institutional collaboration, UMC may offer logistical support by allocating housing units to institutions or structures belonging to central or local public authorities of the Romanian state.

**Art.6.** Student accommodation begins no more than 3 working days before the start of the academic year and is carried out according to a schedule established by the General Administrative Director (DGA) and the Student League (LSUMC), ensuring that all students with approved accommodation are settled by October 1. Students must vacate their housing within a maximum of 3 working days from the start of the summer vacation.

**Art.7.** During internship periods and the September resit session, accommodation is granted exclusively in Dormitory Far 3, Constanța, Aleea Timonei no. 6. Dormitories SLM and A2 will be vacated. Priority is given to students already housed in the Student Housing Complex at the start of the internship period.

**Art.8.** Student accommodation is based on a housing contract signed between UMC, as lessor, and the student, as lessee.

**Art.9.**

(1) The contract is concluded for the duration of the academic year, according to the approved academic structure by cycle, year, and program of study, until the start of the summer vacation or the beginning of the internship period. In Dormitory Far 3, the housing contract may be extended through the internship and/or summer period if students receive management approval.

(2) Submission of a written request by the student to be removed from the dormitory records will result in termination of the housing contract. To return, students must submit a new housing request, but allocation will depend on priorities and available spaces.

**Art.10.** Students are not eligible for accommodation in the UMC Student Housing Complex if they:

- a) Have transferred their housing space to another person;
- b) Have been sanctioned with expulsion from the dormitory and the sanction period has not expired;
- c) Have outstanding debts for accommodation fees;
- d) Have caused material damages that were not recovered or failed to return individually assigned items.

**Art.11.** The Rector of UMC may approve the accommodation of contractual university staff in the university dormitories, based on available housing capacity and university objectives.

## **CHAPTER II. *Dormitory student representatives***

**Art.12.** In each student dormitory, a student representative – dormitory leader – is elected.

**Art.13.** The dormitory leader represents the interests of students in their interactions with UMC staff.

**Art.14.** The dormitory leader's activity is carried out in close collaboration with the Executive Board of LSUMC and SSLUA.

**Art.15.** The dormitory leader must be enrolled in full-time studies and must reside in the dormitory for which they are applying. The role of dormitory leader can be held for a calendar year, provided the student remains housed in the dormitory.

**Art.16.** LSUMC appoints a temporary replacement for the dormitory leader if:

- a) No student expresses interest in the position;
- b) The dormitory leader is unable to fulfill their duties.

**Art.17.** At the time of application, a student running for dormitory leader must not have any recorded sanctions such as dormitory expulsion or written warnings in the past 12 months. At the end of the candidacy submission period, LSUMC will submit the list of candidates to the Social Office – Dormitories, which will check whether any candidates have outstanding debts to the Student Housing Complex, expulsion sanctions, or written warnings within the last year.

**Art.18.** Dormitory leader elections are organized annually by LSUMC, based on the Dormitory Leaders' Activity Regulations and according to the organization's scheduled timeline. LSUMC will post on dormitory bulletin boards the application period, eligibility conditions, and election procedures.

**Art.19.** The validated candidate list and the voting schedule for each dormitory will be posted on dormitory bulletin boards at least 7 days before the elections take place.

**Art.20.** LSUMC requests updated room diagrams from dorm administrators to verify which students are eligible to vote in their respective dormitories. Based on these diagrams, LSUMC compiles the voter attendance lists.

**Art.21.** Voting in dormitory leader elections is done using a national ID card. Students must sign the attendance list next to their full name. Each student residing in the dormitory may vote for only one candidate – in a secret and freely expressed vote.

**Art.22.** Rights of the dormitory leader:

- a) A student may serve as dormitory leader for up to 2 consecutive terms and a total of 3 terms. There is no term limit for substitute leaders.
- b) During their term, the dormitory leader is guaranteed a housing spot. If the term is interrupted due to an internship voyage, resumption of the role is contingent upon the availability of a place in the designated dormitory.
- c) Serving as dormitory leader is considered volunteer work, and successful completion of the term grants priority for housing in the following academic year.

**Art.23. Duties of the dormitory leader:**

- a) Regularly inform students about the provisions, updates, and additions to these Regulations, offering guidance and support;
- b) Participate as a member of the housing committee and assist with organizing the annual housing session;
- c) Support the dormitory administrator in accommodation and management activities throughout the academic year;
- d) Attend LSUMC meetings whenever requested by the organization's leadership;
- e) Inform students about events organized by LSUMC;
- f) Notify the dormitory administrator promptly whenever Regulation violations are observed;
- g) Be present during inspections conducted by the dorm administrator to assess room conditions and use of equipment;
- h) Disseminate information communicated by university staff to students;
- i) Work with the dorm administrator to inspect dormitory equipment and assist in drafting

proposals for replenishing supplies, replacing broken appliances, repairing or replacing furniture, and requesting facility or infrastructure maintenance.

**Art.24.** If the dormitory leader fails to perform their duties or performs them inadequately, UMC staff may request disciplinary measures or, in serious cases, their replacement through LSUMC.

### **CHAPTER III. *Housing Criteria***

#### **Art.25. Type of Studies Criterion**

- (1) UMC dormitories accommodate full-time students enrolled in undergraduate and master's programs.
- (2) Doctoral students may be accommodated with Rector's approval, depending on the number of requests and available places.
- (3) Part-time students are accommodated only if places remain vacant, no other requests exist, and only during exam sessions.

#### **Art.26. Distance Criterion**

- (1) To be eligible for housing, students must have permanent residence at least 50 km from the city of Constanța. (...)

### **CHAPTER IV. *Housing Priorities***

**Art.27.** Housing priorities at UMC are based on:

- a) The university's main objectives – academic, athletic, and cultural-artistic excellence;
- b) National social protection policies;
- c) Encouraging student volunteer engagement.

#### **Art.28. Priority Criteria – General overview**

- (1) For each annual housing session, the Rector forms a Housing Priority Committee, which includes at least one student representative.
- (2) Eligibility for priority housing is based on documentation submitted by applicants.
- (3) The Committee may request additional documents. Failure to submit them in time results in forfeiture of priority status.
- (4) The Committee prepares a report listing students granted priority for the annual housing session.
- (5) For accommodations outside the annual session, the Dormitory Social Office reviews documentation for eligibility under priority criteria.

**A. Academic Performance Criterion** Priority is granted to:

I. First-year students admitted without entrance exams due to national/international Olympiad results;

II. Students with academic achievements;

III. Students with extracurricular achievements in science, technology, culture, or arts;

IV. High-performance athletes with at least national-level recognition;

V. First-year students enrolled in tuition-free programs;

VI. Full-time students (all credits passed), regardless of GPA.

**B. Social Criterion** (*applies exclusively to Dormitory Far 3*)

Priority is granted to Romanian diaspora students and foreign scholarship recipients in undergrad/master/PhD programs; (...)

**C. Medical Criterion**

(1) Priority is given to students with severe or pronounced disabilities, with or without a caretaker.

(2) Priority applies to all dorms except Dormitory SLM (which lacks elevators and ground-floor rooms).

**D. Volunteer Work Criterion** Priority is granted to students actively engaged in volunteer work supporting UMC or its partners, including:

- UMC academic, administrative, cultural, or sports activities;
- LSUMC activities;
- Nonprofit or social enterprises under Law no. 78/2014 on volunteering.

**Art.29. Required Documentation for Priority Eligibility (1) Academic Performance:**

1. Olympiad students: Certificate from the faculty office confirming admission without exam, based on Olympiad results (first-year only);
2. Academic achievers: Certificate confirming all credits passed and previous year GPAs of at least 8.50;
3. Scientific/technical achievement: Copies of 1st–3rd place diplomas from competitions within the past 12 months;
4. Cultural/sports achievement: Copies of 1st–3rd place diplomas from national/international competitions within the past 12 months;
5. First-year tuition-free students: Automatically prioritized; no additional documents needed;
6. Full-time students: Certificate or transcript showing all credits completed.

## **(2) Social Criterion:**

1. Diaspora and foreign scholarship students: Specify enrollment status;(...)

**(3) Medical Criterion:** Students with severe or pronounced disabilities must submit a copy of their disability certificate issued by the appropriate local, county, or national evaluation commission.

## **(4) Volunteer Criterion:**

- a) UMC academic, cultural, or sports volunteers: Submit a report signed by a UMC faculty supervisor indicating at least 5 activities, 50 hours, or 6 months of work during the current academic year.
- b) UMC administrative volunteers: Submit a report of at least 5 activities, signed by a UMC staff member and approved by department head.
- c) LSUMC activity: Submit a report of 5 activities signed by the LSUMC President, or a certificate confirming a leadership role for at least 3 months.
- d) External volunteer work: Submit an original certificate signed by the institution's leader, indicating at least 5 activities, 50 hours, or 6 months of activity in accordance with Law 78/2014.

## **Art.30. Allocation of housing priority by dormitory**

### **I. Dormitory SLM**

- a) The following categories of students are housed in Dormitory SLM, in this order:
  1. First-year students admitted without exams, based on national/international Olympiad results;
  2. Romanian students enrolled in first year of tuition-free studies;
  3. Students with academic performance – all credits completed, with prior year GPAs of at least 8.50;
  4. Full-time students (all credits passed), regardless of GPA;
  5. Students involved in volunteer activities (up to 5 students, ranked by credits earned during the current academic year);
  6. Students with achievements in extracurricular scientific or technical activities (up to 3 students, ranked by current year credits);
  7. High-performance athletes with at least national-level results (up to 2 students, ranked by current year credits);
  8. Students with achievements in artistic activities (up to 2 students, ranked by current year credits);

9. Students from socially and/or economically marginalized communities (only Romanian students);
10. Students meeting the medical criterion who do not face mobility challenges (as the dorm lacks elevators and ground-floor units);
11. Romanian and foreign students ranked by descending high school GPA or credits earned at the reference date.

b) Students eligible for free accommodation who specifically request Dormitory SLM will be considered based on performance, volunteer, and medical criteria. If assigned a place, they must submit a written request to pay the difference between SLM's unsubsidized housing fee and that of Dormitory Far3 (standard form).

## **II. Dormitory A2**

a) The following categories of students are housed in Dormitory A2, in this order:

1. Students involved in volunteer activities;
2. First-year students admitted without exams, based on Olympiad results;
3. Students with academic performance – all credits completed, with GPAs of at least 8.50;
4. Romanian students enrolled in first-year tuition-free studies;
5. Full-time students (all credits passed), regardless of GPA;
6. Students with extracurricular scientific or technical achievements (up to 4 students, ranked by current year credits);
7. Students from socially marginalized communities (only Romanian students);
8. High-performance athletes with at least national-level results (up to 4 students, ranked by current year credits);
9. Students with artistic achievements (up to 4 students, ranked by current year credits);
10. Students meeting the medical criterion;
11. Romanian and foreign students ranked by descending high school GPA or credits earned.

b) Students eligible for free accommodation who specifically request Dormitory A2 will be considered based on volunteer, performance, and medical criteria. If assigned a place, they must submit a written request to pay the difference between A2's unsubsidized housing fee and that of Dormitory Far3 (standard form).

## **III. Dormitory Far3**

(1) The following categories of students are housed in this order:



1. Foreign students with Romanian government scholarships and Romanian diaspora students;
2. Double orphans and students from foster care/social services (only Romanian students);
3. Students orphaned of one parent or from single-parent families, enrolled in tuition-free programs (only Romanian students);
4. Students whose parents are active or retired from the education system (with at least 10 years of service), enrolled tuition-free (only Romanian students);
5. Students meeting the medical criterion;
6. First-year students admitted without exams based on Olympiad results and first-year tuition-free Romanian students;
7. Students with academic performance – all credits completed, with GPAs of at least 8.50;
8. Students from families with monthly per-member net incomes below the national minimum wage in the last 12 months (only Romanian students);
9. Students involved in volunteer activities;
10. Students orphaned of one parent or from single-parent families, enrolled in tuition-based programs (only Romanian students);
11. Students from socially marginalized communities (only Romanian students);
12. Students whose parents are active or retired from the education system (with at least 10 years of service), enrolled in tuition-based programs (only Romanian students);
13. Students with extracurricular scientific or technical achievements;
14. High-performance athletes with at least national-level results;
15. Students with artistic achievements;
16. Romanian and foreign students ranked by descending high school GPA or credits earned.

**Art.31.** (1) For each academic year and study cycle, the percentage of students from total submitted applications is calculated.

(2) These percentages are applied to the total number of available dormitory spots, determining the number of spots allocated per year of study. (3) The same percentages are also applied to each individual dormitory's available spots.

#### **CHAPTER V – *Implementation of accommodation activities***

**Art. 32. Student accommodation is carried out:** a) During the annual accommodation session (related to the new academic year);

b) Throughout the academic year, in the case of vacated spots.

**Art. 33. The implementation of the annual accommodation session is carried out by:**

- a) The Vice Dean of the Faculty of Navigation and Naval Transport;
- b) The Vice Dean of the Faculty of Naval Electromechanics;
- c) SSLUA – represented by dormitory administrators;
- d) Student Accommodation Committees.

**Art. 34. Execution of activities within the annual accommodation session**

**I. Allocation of accommodation places**

1. The allocation of accommodation places is based on:
  - a) The accommodation capacity of each dormitory,
  - b) The number of students enrolled: Romanian students from everywhere, foreign students with scholarships from the Romanian state, self-funded foreign students (in RON or foreign currency),
  - c) Students classified under the performance criterion who request accommodation in accordance with this Regulation;
  - d) Students classified under the social criterion who request accommodation in accordance with this Regulation;
  - e) Students classified under the volunteering criterion who request accommodation in accordance with this Regulation;
  - f) Students classified under the medical criterion for accommodation in accordance with this Regulation.
2. In August, SSLUA announces for each dormitory the available accommodation places for students for the upcoming academic year, depending on the technical condition of the accommodation units and the work/events carried out by UMC.
3. If the number of applications exceeds the number of available accommodation places:
  - a) For first-year students enrolled in bachelor's and master's programs, priority is given to students enrolled in tuition-free programs, followed by those in tuition-based programs, in descending order of their Bacalaureate/Master's exam average,
  - b) For students in their 2nd, 3rd, and 4th years of bachelor's studies and 2nd-year master's students, priority is given to students who have passed all courses, followed by other students in descending order of the number of earned credits – as recorded in the academic management system at least 5 days before the publication of the Dormitory Allocation Lists.
4. When the master's admission session takes place for the first time at the end of September and the confirmation period extends beyond the accommodation program, a fixed number of spots will be reserved, to which the priority criteria outlined in this Regulation will apply.

**II. Requesting an accommodation spot:**

1. Requests for accommodation are made by completing the "Accommodation Request" form, available on the university's website under the Students/Student Dormitories section.
2. A request is considered submitted if the applicant receives a copy of the completed form.
3. Subsequently, the student must send to the email address [camine@cmu-edu.eu](mailto:camine@cmu-edu.eu) photocopies of documents required to justify accommodation priority – if applicable.
4. The form completion and document submission via email must comply with the timeframe and conditions announced in the accommodation notice, published on the university's website.
5. For first-year foreign students and Romanian students from abroad, information regarding accommodation included in their application forms will be taken into account.
6. Requests submitted after the deadline will be registered at the UMC Registry Office, but accommodation will only be granted within the limits of the remaining available places.
7. If students choose to give up their accommodation spot or cannot attend the annual accommodation session on time, they must immediately notify the Social Service – Dormitories at [camine@cmu-edu.eu](mailto:camine@cmu-edu.eu).

### **III. Issuing the accommodation schedule and allocation lists**

1. The accommodation schedule for each dormitory is published on the university website under Students/Student Dormitories, by September 25.
2. The allocation of accommodation places for the academic year is done through the issuance of Allocation Lists, which include the specific details of the assigned spot and are published on the website after or along with the publication of the Accommodation Schedule.
3. The Accommodation Schedule includes the date and time slots during which all accommodation operations will take place. Students must be present from the starting time. If they do not comply with the indicated date and time, their place will be given to the next students on the waiting list who were not initially accepted.
4. Students in the Student Accommodation Committees will read the allocation lists aloud, and present students will be accommodated in the order of the list. After the full list is read, it will be read again to provide another chance for students who arrived late.

### **IV. Accommodation at the beginning of the academic year**

1. All students who wish to be accommodated in the university dormitories are required to present themselves in person or be represented by an authorized person.
2. Accommodation places allocated to international students who, for objective reasons (e.g., delays in obtaining a study visa, etc.), cannot be present during the established schedule will be held until the situation is clarified, but no later than December 30.

3. Foreign students and Romanian students from abroad may arrive for accommodation before the official accommodation session begins, if this is due to travel conditions, but only if they notify this in advance via email at [camine@cmu-edu.eu](mailto:camine@cmu-edu.eu).
4. Accommodation places are assigned individually, based on the Allocation Lists and a valid ID or an official authorization form.
5. Only authorizations based on real reasons are accepted: medical issues, legal matters, special family situations – all proven with supporting documents. The student relations officer and the President of LSUMC will verify the justifications.
6. Authorizations are only accepted if delays in accommodation were announced by the students via email at [camine@cmu-edu.eu](mailto:camine@cmu-edu.eu), no later than the day before the Annual Accommodation Session begins, by 11:00 AM.
7. Persons who take over the accommodation spot must present the original authorization, show an ID, and pay the dorm fee for the month of October.
8. The accommodation contract is signed between UMC as the lessor and the student as the lessee and holder of the accommodation right. If the place is taken through an authorization, the holder must sign the contract within 10 working days. Failure to occupy the place within this timeframe results in losing the right to the place.
9. If, after all eligible students have been accommodated, there are still vacant places in Dormitory SLM, the dorm administrator and student accommodation committee will create a report in two copies. One remains with the administrator, the other is given to the LSUMC President.
10. The report is then handed over by the LSUMC President to the student accommodation committee of Dormitory A2. Before accommodation begins, students who applied for SLM but were not initially selected will be called. The list will be called until all places in SLM are filled.
11. If there are still vacant places in Dormitory A2 after all eligible students are accommodated, the administrator and the student accommodation committee will prepare a similar report.
12. This report is handed by the LSUMC President to the accommodation committee of Dormitory Far3. Students who applied for SLM or A2 but were not initially selected will be called. The list will be called until all places in A2 are filled.
13. If, after the annual session ends, there are still available places (excluding those for foreign students) and all eligible students have been assigned rooms, then these places can be allocated to students who:
  - a) submitted their accommodation request after the official deadline;
  - b) are repeating the academic year;
  - c) have a permanent residence less than 50 km from the city of Constanța;
  - d) have disciplinary sanctions that allow accommodation only if places are available.

14. Accommodation places cannot be reserved during the period of onboard training voyages.
15. By signing the accommodation contract, the student assumes full responsibility for individual-use items entrusted to them, as well as shared responsibility for common-use items in the room and dormitory common areas.
16. By signing the accommodation contract, the student agrees to comply with this Regulation.
17. (1) For LSUMC members, the following are allocated:
  - 5 (five) rooms in Dormitory A2,
  - 3 (three) rooms in Dormitory Far 3,
  - 1 (one) room in Dormitory SLM.
18. In Dormitory A2, one of the five rooms will be used according to the event schedule set by the LSUMC leadership.
19. The accommodation of LSUMC members will follow the conditions of this Regulation; students will have the same rights and obligations as all other students.
20. The occupancy rate of these rooms is the same as in other dormitory units.

#### **Art. 35. Accommodation in vacant spots**

- (1) Accommodation in vacant spots will be carried out in accordance with the criteria set forth in this Regulation, based on an accommodation request that:
  - a) is submitted and registered with the University Rectorate;
  - b) is sent via email to camine@cmu-edu.eu. If students choose to submit the request via email, they will consider it received only upon receiving a confirmation email containing the registration number.
- (2) If two or more accommodation requests meet the same criteria (performance/social/medical/volunteering), accommodation will be granted in the order of submission (based on the registration number).
- (3) To qualify under one of the priority criteria, the accommodation request must be accompanied by the documents specified in this Regulation.

#### **Art. 36. Summer vacation accommodation**

- (1) Accommodation during the summer vacation is provided in Dormitory Far 3, within the limits of available spots approved by the UMC Administrative Council.
- (2) Summer vacation accommodation is granted to:
  - students engaged in teaching and/or research activities within university projects during the summer;
  - employed students;
  - international students from non-EU countries;

- fourth-year international students who have not yet completed their studies, if places are available and with UMC's leadership approval;
- fourth-year international students who have completed their studies and intend to enroll in the university's master's program admission session, if places are available and with UMC's leadership approval;
- students involved in projects or other specific student activities in partnership with UMC;
- students/pupils and staff from institutions under the Ministry of Education involved in inter-institutional collaborations;
- participants/partners in projects organized or co-organized by UMC, including educational, scientific, social, artistic, or sports events, or other youth-focused activities.
- **Individuals on official duty**, who carry out their activity within the structures of the central and local administration of the Romanian state, may be accommodated if there are available places and with the approval of the UMC leadership.
- **Candidates taking entrance exams and their companions**, if their permanent residence is located more than 50 km from the city of Constanța – for the period necessary for the exam and enrollment.

(3) The **number of places**, accommodation fees, and other conditions are decided by the UMC Board of Administration.

(4) If the number of requests exceeds the number of places allocated by the Board, **unresolved requests** will be promptly reviewed by the university administration and will be approved depending on:

- the occupancy rate of the dormitory,
- events taking place during the period,
- and scheduled repair and maintenance work.

(5) Students involved in teaching and/or research activities during the summer vacation within university projects must submit a **request to the UMC Rectorate**, endorsed by a faculty member active in the project.

(6) Employed students must submit an **accommodation request for the summer**, along with documents proving their employment, to the administrator of Student Dormitory Far 3, at least **3 days before** the start of the summer vacation or the end of their internship.

(7) **International students** must submit their summer vacation accommodation request to the Dormitory Far 3 administrator at least **3 days before** the start of the summer vacation or the end of their internship.

(8) By submitting the summer accommodation request, applicants **accept living conditions** influenced by renovation, repair, sanitation, and other activities approved by the UMC leadership.

(9) **Priority for summer accommodation** is given to students who were housed during the

academic year in the Student Accommodation Complex of the Maritime University of Constanța.

(10) Students already accommodated in Dormitory Far 3 during the academic year must sign an **addendum to extend** their accommodation contract. If a student has not lived in Far 3 during the academic year, they will need to sign a **new accommodation contract**.

(11) **LSUMC** (Student League of the Maritime University of Constanța) is required to **designate a student team** to assist the Dormitory Far 3 administrator in accommodation activities.

(12) **LSUMC** will be assigned **3 rooms in Dormitory A2** for housing members during the entire summer vacation period for their activities.

(13) If student events are organized under the auspices of **LSUMC** that require accommodation for organizers and/or participants, it will be provided **within available places** in Dormitory A2, Dormitory Far 3, or Dormitory SLM.

### **Art. 37. Accommodation during the autumn retake session**

(1) During the autumn retake session (after the summer vacation), **students may be accommodated in Dormitory Far 3**, respecting the current regulations – based on a **written request** submitted at the dormitory reception addressed to the administrator (using the designated form).

(2) If the student did **not live** in Dormitory Far 3 during the current academic year, a **new accommodation contract** will be required.

(3) **LSUMC must appoint** a team of students to assist the Dormitory Far 3 administrator in the accommodation activities.

### **Art. 38. Responsibilities of LSUMC in accommodation activities**

(1) **LSUMC** is an active partner in all aspects concerning student dormitory activities and ensures that **students' rights and legitimate interests are upheld**.

(2) General responsibilities of **LSUMC** members:

- a) Collaborate with students and help solve their issues;
- b) Propose improvements for accommodation activities and conditions;
- c) Promote, inform about, and ensure compliance with this Regulation, offering guidance whenever needed;
- d) Inform students of changes to the Regulation and provide necessary explanations;
- e) Promote order and discipline in the dormitories;
- f) Work closely with dormitory administrators to resolve issues and improve comfort in UMC dormitories;
- g) Prevent and mediate conflicts between students or between students and UMC staff;
- h) Report special social/economic cases to the Social Services – Dormitories and suggest solutions;
- i) Help maintain order and discipline in the dormitories;

- j) Check that students follow access rules, hygiene norms, and emergency safety standards;
- k) Propose recreational, social, educational, charitable, cultural, or professional-scientific activities to the UMC leadership.

(3) Responsibilities of LSUMC members during the **Annual Accommodation Session**:

- a) The LSUMC President proposes the **Student Accommodation Committees** for each dormitory and provides a schedule of their activities;
- b) The LSUMC President submits the **accommodation schedule** for each dormitory to the General Administrative Director for publication on the university website by **September 25**;
- c) Committee members must perform their tasks properly, seriously, and attentively;
- d) Committee members must **maintain confidentiality** regarding personal data and documents;
- e) They must not copy, remove, or alter data/information; violations will be penalized under criminal law;
- f) They **allocate students to dormitories and rooms** based on distribution lists and academic records from the Secretariat;
- g) They assist in the **signing of accommodation contracts**;
- h) They **report issues** arising during the accommodation process and propose solutions;
- i) They assist administration with:
  - student room allocation and item handover,
  - preparing the accommodation diagram,
  - the effective distribution of students by dormitory and room.

**j)** The President of LSUMC is obligated to train all members of the Student Housing Committees regarding how housing activities are carried out and their respective rights and obligations.

**k)** The President of LSUMC ensures continuous communication and collaboration among the members of the Student Housing Committees throughout the entire housing process.

**l)** The President of LSUMC is responsible for preparing, together with the members of the Student Housing Committees, the Report on the Results of the Annual Housing Session, addressed to the Rector of UMC.

**m)** The report must necessarily include a brief presentation of how the housing activities were carried out for each dormitory, including the reallocated vacant spots, any issues encountered and how they were resolved, and the number of students who were not accommodated—if applicable.



**Art. 39 – Housing during the fall re-examination session**

- (1) During the fall re-examination session after the summer vacation, students may be accommodated in Far 3 Student Dormitory, in compliance with the provisions of this Regulation—based on a written request submitted at the dorm reception, addressed to the dorm administrator (form).
- (2) If the student did not reside in Far 3 Student Dormitory during the current academic year, a new Housing Contract must be signed.
- (3) LSUMC is required to designate a team of students to assist the administrator of Far 3 Student Dormitory in conducting the housing activities.

**CHAPTER VI – Accommodation fee****Art. 40**

The accommodation fee for the academic year is set by a decision of the UMC Administrative Council and approved by the UMC Senate, based on documents that reflect the expenses related to the operation of the dormitories.

**Art. 41**

The amount of the accommodation fee for each dormitory managed by the university is determined by calculating and summing the payable amounts required for operating the dormitories (personnel costs, utility costs, raw materials and consumables, and maintenance expenses).

**Art. 42**

The accommodation fee for the summer vacation period is established by a decision of the UMC Administrative Council and is subject to approval by the UMC Senate.

**Art. 43**

The accommodation fee is paid monthly, in advance, for the following month, between the 10th and 25th of the current month:

- at the dormitory administrator's office;
- online – via the university platform;
- by bank transfer or postal order, to the university's account:
  - **Beneficiary:** MARITIME UNIVERSITY OF CONSTANTA
  - **Tax Code:** 2747321
  - **IBAN Code:** RO98 TREZ 231 20F 33 14 00 XXXX

**Art. 44**

If the student does not pay by the 25th of the current month for the following month, the contract will be legally terminated on the last day of the paid month. In such cases, the student must vacate the dorm on the first day of the next month by 11:00 a.m.

**Art. 45**

The monthly accommodation fee may be updated during the academic year based on price and consumption fluctuations, to maintain a balanced income-expense ratio. In such cases, an additional act will be concluded specifying the updated fee value.

- (1) Recalculation is performed between the 15th–20th of the month following the consumption month (e.g., for October, recalculation is done between November 15–20).
- (2) The monthly or updated fee must be paid between the 10th–25th of the current month for the following month.
- (3) In case of a fee increase, the resulting difference must be paid by the end of the month for which the increase applies.
- (4) Final-year students, accommodated until the date of the graduation/dissertation exam, must pay in advance by June 1st for the accommodation period granted for the exam.
- (5) Clearance forms for this category of students will only be signed upon full settlement of all payments under the individual housing contract, including any damages.
- (6) For all final-year students, the certification of no outstanding payments to UMC's Student Housing Complex will be confirmed through the signing of the clearance forms by each dormitory administrator:

- Administrator, Dormitory A2 – Str. Mircea cel Bătrân, nr. 104;
- Administrator, Dormitory Far 3 – Alea Timonei nr. 6;
- Administrator, Dormitory Sediul Lac Mamaia – Str. Cuartului, nr. 2.

(7) For students accommodated until the end of their studies, any reported damage to the dormitory units will be communicated and charged accordingly for recovery of the loss.

(8) If the student leaves the dormitory before the last paid day for objective reasons, they may request a refund for the unused period. The request must specify the date of withdrawal, reason for leaving, bank, and personal bank account number for the refund. The refund will be calculated from the requested withdrawal date.

**Art. 46**

- (1) If, for justified reasons, the student cannot pay the accommodation fee on time, they must request a payment delay from UMC leadership, specifying the exact payment date.
- (2) The delay request must be submitted and approved before the due date.
- (3) Students who request a delay but fail to pay by the agreed date will lose the right to housing until full payment is made.
- (4) UMC reserves the right to recover overdue payments by any legal means.

**Art. 47**

(1) Students are eligible for increased subsidy or free accommodation, according to the law, if they cumulatively meet the provisions of:

- Law no. 199/2023 on higher education, with subsequent amendments;
- The Methodology for Allocating Budgetary Funds for Dormitory and Canteen Subsidies for Romanian State Universities, with amendments;

- Instructions issued by the Ministry of Education regarding statistical data reporting – Housing Policies Section.
- (2) Eligible student categories include: a) Students with parents currently employed in the education system, or whose parents are retired from the education system with at least 10 years of service, and are enrolled in tuition-free budget-funded study places

- a) Students who are orphans of one or both parents, and students from single-parent families who are enrolled in tuition-free state-funded places;
- b) Students coming from placement centers or social assistance centers who are enrolled in tuition-free state-funded places;
- c) Foreign students who are scholarship holders of the Romanian state, and Romanian students from abroad;
- d) Students with severe or pronounced disabilities, with or without a personal assistant.

(3) The Committee for the Analysis of Housing Priorities shall review the accommodation requests submitted by:

- a) Students whose parents are currently employed in the education system or who have retired from it after working at least 10 years, and who are enrolled in fee-paying places;
- b) Students who are orphans of one or both parents, or who come from single-parent families, and are enrolled in fee-paying places;
- c) Students from placement or social assistance centers enrolled in fee-paying places.
- d) Based on the applicants' socio-economic situation, a report will be drawn up proposing to the UMC Board of Administration for validation and to the Senate for approval the granting of free accommodation or discounts in cases where the Committee deems social protection necessary.

**Art. 48.** LSUMC members may benefit from free accommodation during periods in which they carry out academic activities or student events approved by UMC leadership.

**Art. 49. Monthly accommodation fee collection:**

1. For annual accommodation sessions – accommodation days in September will be charged according to the fee set for the following academic year.
2. The day the accommodation begins will be included in the fee calculation.
3. The day on which the student requests to be removed from the dorm records will **not** be included in the fee calculation, since accommodation rights cease on that date.
4. The daily accommodation fee is calculated by dividing the monthly fee by the number of calendar days in that month. If the student stays less than a full calendar month, the daily value is not rounded but is multiplied by the number of days stayed. The final value is rounded up if over .50, and down if under .50.

**CHAPTER VII – *Specific rights and obligations of students accommodated in the UMC student housing complex***

**Art. 50. Rights of students accommodated in the UMC housing complex**

1. To benefit from the assigned accommodation as long as they do not give it up or are not expelled from the dormitory.
2. To properly use the facilities of the dorm: study rooms, kitchens, laundries, sports areas, pantries, etc., while respecting hygiene, public health, and fire safety regulations.
3. To receive individual-use items listed in the "Accommodation Contract" and "Inventory Form".
4. To receive visitors only with the consent of roommates, under the following conditions:
  - a) Visiting hours are from 8:00 AM to 12:00 AM.
  - b) Visitors must register at the dormitory reception, indicating the room and student visited.
  - c) Visitors are not allowed outside visiting hours unless written approval is obtained from UMC leadership (valid for up to 3 days, only between October 1st – May 30th, and only for parents and siblings).
  - d) Students are responsible for the actions of their visitors.
5. To contribute with suggestions and complaints to improve accommodation and services.
6. To request counseling on social or housing issues from LSUMC representatives or the UMC Social Services – Dorms staff.
7. To report problems, abuses, or irregularities to the dorm administrator and dorm manager.

**Art. 51. Obligations of students accommodated in the umc student housing complex**  
**general obligations:**

1. To correctly, fully, and timely present the required personal data for accommodation; to promptly report any changes (education type, address, contact info, etc.).
2. To know and comply with this Regulation and other internal rules issued by UMC. Ignorance of the Regulation does not exempt from penalties.
3. To obtain a floating residence certificate from the relevant public authorities.
4. To reside in the assigned room; changes are allowed only:
  - a) By submitting a written request to the dorm administrator, subject to approval.
  - b) For inter-dorm exchanges, a written request must be submitted to Social Services – Dorms and approved, provided there are no debts or damages.
  - c) Transfer to a different dorm can be requested via email to [camine@cmu-edu.eu](mailto:camine@cmu-edu.eu) and will be approved based on availability and pending requests.
5. To change housing unit in case of force majeure (damage, technical issues, etc.) or when merging/redistribution is necessary.
6. To not repurpose the assigned room or common areas.
7. To fully pay the monthly accommodation fee and any additional charges on time.

8. Students who fail to pay on time as per an approved postponement request will be evicted and banned from future accommodation until debts are settled. Future accommodation depends on available space.
9. To not sublease, sell, or give their place to unauthorized persons. Students who hold a place fictitiously (e.g., for others' benefit) will be permanently banned from UMC dorms.

Fraudulent beneficiaries will also be sanctioned. Depending on severity, additional non-administrative sanctions may apply.

**(10)** In the event that the resident student, for objective reasons, completes their studies during the academic year, the accommodation contract shall be terminated as of the date of graduation. The student is required to inform the dormitory administration of the date on which their studies concluded and their departure from the dorm. Failure to do so will result in the student being charged for the accommodation expenses incurred.

**(11)** If a student changes their form of study, they are obligated to inform the dormitory administrator as soon as possible.

**(12)** Students must comply with the rules regarding access to the dormitory. Entry is permitted based on: dormitory ID, student ID card, student pass, identity card or passport (any one of these documents, either in original or electronic format).

**(13)** Students must show identification upon request by security agents or UMC personnel responsible for maintaining order and public peace.

**(14)** Students must allow authorized UMC personnel, law enforcement officers, and security staff access to their room.

**(15)** Students must maintain quiet and public order during the hours of 10:00 PM – 8:00 AM and 1:00 PM – 2:00 PM.

**(16)** Students must respect the dormitory visitation schedule.

**(17)** Students must not bring visitors into the dormitory without registering them at the front desk.

**(18)** Students must not enable or introduce individuals into the dormitory/academic spaces who are engaged in the sale of products and/or services.

**(19)** Students must cooperate with administrative structures to solve problems in the dormitory and to improve comfort, living standards, accommodation, and study conditions.

**(20)** Students must stay informed by regularly checking bulletin boards for UMC administration notifications regarding outstanding debts, eviction notices, and other information related to accommodation.

**(21)** Students are not allowed to post announcements/notices except on designated bulletin boards and only if they respect the image of UMC, human and professional dignity, and contain no religious/political/racist/xenophobic/obscene content or covert advertising.

- (22) Students must not destroy announcements and notices approved by the administration.
- (23) Students are not allowed to conduct political or religious organizing or propaganda activities in the dormitory.
- (24) Students must behave in accordance with established civic norms: appropriate dress, language, and conduct in relation to other residents and university staff.
- (25) Students must avoid conflicts with other dorm residents and university staff. In the event of such conflicts, they must report to the dormitory administrator and head of dorm.
- (26) Students must not engage in any form of trade in dorm rooms or common areas, nor conduct activities not specific to student dormitories.
- (27) Students must not consume, introduce, or sell hallucinogenic or psychoactive substances and/or alcoholic beverages in or around the dormitory premises.
- (28) Smoking is prohibited in dorm rooms and common areas.

## **2. Obligations regarding check-in/check-out and access to the dormitory**

- (29) Upon check-in, students must sign the inventory sheet for the furniture and equipment provided.
- (30) Any damages or irregularities in the room must be reported to the dormitory administrator within 24 hours, both verbally and in writing, by filling in the Maintenance Work Request Register at the dormitory reception.
- (31) Students must submit a request to be removed from dormitory records whenever they leave the dormitory—either due to a request for early termination of the accommodation contract or due to contract termination from failure to pay in advance.
- **a)** The request must be submitted to the dormitory administrator's office during working hours on business days. Otherwise, the "Request for Removal from Dormitory Records" will be completed by the administrator upon discovering the student has vacated. Students must pay rent up to the date of official removal, are liable for room inventory until room inspection, and may face sanctions including exclusion and denial of accommodation in the current and/or following academic year.
  - **b)** In the case of unexpected events or emergencies requiring sudden departure, students must inform the administrator within 7 working days, designate someone to return the borrowed items, and pay rent up to the date of cancellation.
- (32) Upon departure, students must pay for the accommodation period used and return all facilities and items provided. Future accommodation is conditional on payment of outstanding fees and is subject to availability.
- (33) At departure, the student must hand over the room to the dorm administrator (or a designated UMC employee).

(34) If damages/irregularities are found in the room due to improper use and were not reported, the last student to leave will be held responsible for the damages and for any hygiene issues.

(35) Students must use their room key only during the validity of the accommodation contract and return it upon departure. Lock changes are only permitted with the administrator's approval, who will retain a duplicate key for:

- a) emergencies (e.g., equipment malfunctions, fires) that require room access without the student present.
- b) non-reschedulable administrative tasks: room upgrades, repairs, disinfection, pest control, etc.

(36) Students must not give their room key to others, except roommates, the administrator, or the security guard at reception.

(37) Students must lock the room whenever they are the last to leave the premises.

(38) Students must return all room keys to the administrator before summer vacation.

### **3. Obligations regarding use of rooms, common spaces, and facilities**

(39) Students must read and follow usage instructions for dormitory equipment (electric stoves, microwaves, washing machines, etc.).

(40) Students are financially responsible for missing or damaged items in their room or common areas and must cover any losses caused by damage or loss of inventory.

(41) Students must use electricity, water, gas, and provided materials responsibly, avoiding unnecessary consumption.

(42) Not to make modifications to masonry and wall paint, installations related to accommodation units or common areas, or to the dormitory's furnished inventory.

(43) Not to use handcrafted electrical devices or make improvisations to the electrical or sanitary installations.

(44) Not to bring into or use in accommodation spaces:

- a) cooking devices (except for microwave ovens);
- b) heating appliances, gas cylinders, and combustion devices;
- c) unauthorized and uncertified equipment.

(45) To properly use the accommodation space and the dormitory's inventory, as well as the electrical and sanitary installations provided, and return them in the same condition as recorded at the start of the contract when the contract ends.

(46) Not to leave electrical devices plugged in (except for the refrigerator), lights on, or windows open, and to check that water taps are turned off — each time they leave the room — if the room remains unoccupied.

(47) Not to install or use devices that could affect the proper functioning of internet or phone networks. If students wish to install their own IT equipment, they must request assistance from qualified UMC staff.

- (48) Not to damage, destroy, or impede the normal operation of elevators.
- (49) Not to go onto the dormitory roof.
- (50) To allow the dormitory administrator or other responsible personnel to check, whenever requested, the use of rooms, facilities, and installations, and verify the identity of accommodated persons. Checks will preferably be done in the presence of an LSUMC member. If unavailable, checks will proceed as scheduled.
- (51) To report to the dormitory administrator the need for maintenance or repairs in their rooms or common spaces whenever a problem arises. Students will fill out the "Maintenance Request Register" located at the dormitory reception.
- If the issue was caused by improper use by students, repair costs will be fully and jointly covered by the responsible students in that room/dorm.
- If a specific student is identified as responsible, they will bear the repair/replacement costs. If no responsible party is identified, the cost will be distributed among the room/dorm residents or included in the monthly dorm fees, potentially adjusting the accommodation tariff during the academic year.
- If a fault causes increased utility consumption, university staff will fix the issue regardless of the students' presence.
- (52) To be financially liable for any missing items under their responsibility.
- (53) To be financially liable for missing items in the room inventory or common spaces, together with their roommates or dorm-mates, as applicable.
- (54) Not to sign service contracts with third parties that would alter the dormitory's internal electrical or data/voice installations (e.g., cable TV or internet services).
- (55) Not to place objects on exterior window sills.
- (56) Not to damage green spaces.
- (57) Not to heat rooms or other spaces using methods/devices other than the UMC's local heating system or air conditioning units.
- (58) Not to move furniture or other inventory between rooms or remove it from the dorm.
- (59) To vacate the room with all furnishings in proper condition by the contract's end date or the date specified in an eviction notice from UMC. If the resident refuses or is absent, UMC will reclaim and clear the space for future use.
- (60) To remove all personal belongings from the room upon departure. UMC is not responsible for storing or safeguarding abandoned items and will not be liable for their loss or damage.

#### **4. Obligations regarding hygiene and health regulations**

- (61) To ensure cleanliness and hygiene in the room they reside in. Responsibility for non-compliance lies with all roommates.

Cleanliness involves removing debris resulting from human activity from objects, surfaces, equipment, tools, appliances, etc. It includes dust and organic matter removal and is achieved through: sweeping, wiping, vacuuming, damp cleaning, washing, and waste disposal.

Cleaning and disinfection must always be paired with airing the room and be done only using officially approved cleaning products. Unregistered chemicals are not allowed.

- (62) To allow the dorm administrator or other responsible personnel to conduct monthly hygiene checks. These will be announced at least 24 hours in advance via the notice board, including the



date and time interval. Preferably, an LSUMC member will be present. If not, the check will still proceed as scheduled.

At least one student from the room must be present. If that's not possible, the students must notify the administrator and reschedule. If they fail to notify, they will be visited the next working day. If still not available, it is considered a violation and a disciplinary report will be drafted.

If hygiene violations are found during the check, the administrator may verbally warn the students or issue a written report signed by all present. Students must sign even if they disagree and may note their objections. A deadline and recommendations will be given. Severe violations will result in a disciplinary report for the entire room.

**(63)** To allow unannounced room checks if the administrator suspects hygiene violations. These will be done with an LSUMC member present, or if not available, two dorm residents. If the room is empty, another time will be scheduled with the students.

**(64)** To complete and submit a monthly cleaning schedule during the hygiene check.

**(65)** Not to store processed or unpackaged/unsealed food, or food requiring storage under 25°C, in the room.

**(66)** Not to store large quantities of food in the room.

**(67)** To maintain personal hygiene so as not to cause discomfort to roommates.

**(68)** Not to bring or raise animals or birds in the dormitory.

**(69)** Not to bring toxic or dangerous substances into the dorm.

**(70)** Not to throw any objects (wrappers, trash, etc.) out of windows.

**(71)** Not to store trash or waste anywhere except designated containers, and to follow rules for selective waste collection:

#### **A. BLUE BIN – PAPER / CARDBOARD**

Accepted for recycling:

#### **Recycling Guidelines**

##### **A. BLUE BIN – PAPER/CARDBOARD**

###### **Accepted for Recycling:**

- ✓ Food packaging (milk, juice, sweets, etc.)
- ✓ Paper bags
- ✓ Boxes and other cardboard packaging
- ✓ Waste paper (notebooks, magazines, books, envelopes, etc.)
- ✓ Milk, juice, sauce cartons, etc.

###### **Not Accepted for Recycling:**

- ✗ Paper and cardboard contaminated with liquids or other substances (food or industrial waste)
- ✗ Used coffee or tea cups, waxed and plastic-coated paper, used napkins and paper towels

##### **B. YELLOW BIN – PLASTIC/METAL**

###### **Accepted for Recycling:**

- ✓ PET bottles (water, juice, beer)
- ✓ Plastic bags and packaging

- ✓ Polystyrene packaging waste
- ✓ Plastic film/wrap
- ✓ Containers from cosmetic, food, or detergent products
- ✓ Metal containers (cans, etc.)
- ✓ Metal caps
- ✓ Aluminum cans and packaging

**Not Accepted for Recycling:**

- ✗ Plastic packaging contaminated with food residues, oil, or toxic substances

**C. GREEN BIN – GLASS**

**Accepted for Recycling:**

- ✓ Glass containers without lids, from beverages and food products

**Not Accepted for Recycling:**

- ✗ Porcelain, ceramic, and crystal items
- ✗ Mirrors, classic bulbs, fluorescent lights, window glass, heat-resistant glass, safety glass, etc.

**D. BLACK/GRAY BIN – HOUSEHOLD WASTE**

**Accepted as Residual Waste:**

- ✓ Food waste (cooked food, meat, eggs, dairy)
- ✓ Mirrors, windows, porcelain products
- ✓ Cigarette butts, sanitary products, used tissues, vacuum cleaner bag contents

**Not Accepted as Residual Waste:**

- ✗ Recyclable waste
- ✗ Textile waste, soil, sand, electrical and electronic equipment waste, batteries, tires, construction debris, bulky waste (furniture, carpets, mattresses, etc.)

**Note:** Recyclable packaging must be emptied of food residues and rinsed/washed. Caps should be removed before disposal, and items should be pressed/flattened.

Recyclable waste that **cannot** be cleaned should be disposed of in the **black bin** designated for residual waste.

**Other Rules**

(72) Maintain order and cleanliness in shared areas.

(73) Respect rules for using food preparation and dining areas:

- a) Use all equipment properly.
- b) Report any faults, damage, or risks to the dorm administrator.
- c) Follow fire prevention rules.
- d) Prepare food without disturbing others; behave respectfully.
- e) Clean work surfaces after cooking.
- f) Sanitize equipment after use.

- g) Clean the dining area after eating.
- h) Do not leave food in the dining hall.
- i) Do not remove equipment or furniture from the premises.
- j) Use the space only for its intended purpose.
- k) Users are jointly responsible for any missing or damaged items if the perpetrator is not identified.

(74) Immediately report any contagious illness.

(75) Clean the room before leaving for summer vacation.

### **Fire Safety Rules**

(76) Know and follow UMC civil protection and fire safety measures.

(77) Do not bring or use pyrotechnics in or around the dorm.

(78) Use fire safety equipment only in emergency situations.

(79) Report any technical issues or potential fire hazards.

(80) Do not cook in rooms or common areas not designated for cooking.

(81) Keep all entrances and exits (hallways, doors, stairways) clear for quick and safe evacuation.

(82) Evacuate the building in emergencies.

(83) Turn off all devices and unplug flexible cables after study hours.

(84) Do not block access, evacuation, or intervention routes; these must be usable year-round.

### **Fire Prevention and safety regulations**

(85) Do not store objects (e.g., furniture, drying racks) in stairwells, corridors, or other evacuation routes in the building that could obstruct the evacuation of people and property or hinder access for emergency personnel.

(86) Do not disable or dismantle fire prevention and extinguishing systems, devices, appliances, or equipment.

(87) Do not block access to fire alarm buttons or fire detector activation areas.

(88) Do not cook food in living rooms.

(89) Do not make modifications or improvisations to the electrical installation.

(90) Do not use faulty or improvised electrical systems, including lighting, outlets, electrical panels, extension cords, cables, etc.

(91) Do not overload the electrical system by using too many or high-power appliances.

(92) Do not tamper with electrical distribution panels or replace fuses with unapproved alternatives (e.g., wires).

(93) Do not store or use flammable substances, fuels, pyrotechnics, or combustible materials in the dormitory, regardless of quantity or type.

(94) Do not use candles or any open flame.

**Note:** Failure to comply with fire prevention and extinguishing regulations constitutes a **misdemeanor**, unless committed under conditions that make them **criminal offenses**, and is punishable by a **fine**, according to current laws.

## **CHAPTER VII: *Sanctions***

**Article 52.** Students residing in the Student Housing Complex are materially and administratively responsible for their actions, inactions, and conduct. Possible sanctions for violating this Regulation include:

### **(1) Reprimand**

Applied for minor violations. This can be issued by the dorm administrator when a violation is documented by a security officer, UMC staff, or fellow dorm residents. For repeated offenses, the administrator will notify the Social Services – Dormitory Office.

### **(2) Written Warning**

Effective for one calendar year. Issued for infractions that do not cause major damage.

### **(3) Expulsion from the dormitory and a ban on accommodation for the current and/or next academic year**

Applied for repeated and/or serious violations. Rehousing, after the ban expires, will depend on room availability and may require payment of outstanding fees, compensation for damages, and return of inventory items. Students must vacate the dorm within **48 hours** of being notified.

### **(4) Permanent expulsion from the dormitory (ban for all academic years)**

Imposed for exceptionally serious violations that disrupt dorm activity or disturb staff or other residents, or for repeated serious misconduct.

## **Article 53: Offenses leading to expulsion**

The following actions are prohibited and result in **immediate expulsion** from the dorm:

- a) Physical and/or verbal violence, intimidation, or blackmail against other residents or university staff
- b) Unjustified use or deactivation of fire alarm systems
- c) Disabling the anti-burglary system
- d) Obstructing surveillance cameras
- e) Deliberately disrupting internet, cable, or phone services
- f) Intentionally cutting off electricity, heating, or water supply
- g) Entering administrative areas (offices, staff rooms) outside working hours
- h) Entering classrooms outside class hours in dorms that share space with educational facilities
- i) Intentional destruction or severe damage to property
- j) Antisocial behavior
- k) Possession or use of firearms, compressed gas weapons, or cold weapons (items clearly designed for hand-to-hand combat that pose a danger to health, bodily integrity, or life)

## **Article 54: Additional prohibitions for students in the SLM dormitory**

- a) Accessing the dock (except during U.M.C.-organized training/practice sessions)
- b) Using or boarding any watercraft (except during U.M.C.-organized sessions)
- c) Using the rooftop terrace
- d) Fishing or swimming in the lake
- e) Throwing waste into the lake
- f) Using cooking devices, **except** for microwaves provided in rooms
- g) Organizing recreational activities (BBQs, parties, etc.) without Senate approval or UMC leadership authorization

## **Article 55**

Students who exhibit **violent behavior** that endangers the **life or bodily integrity of others** are automatically **evicted** and have their housing contract **terminated**, with a **permanent ban** from future accommodation, **without** the need for disciplinary investigation.

## **Article 56: Sanctions for violating general obligations**

- a) Providing false personal information to obtain accommodation results in **immediate expulsion** with **no right to appeal**
- b) Refusing to change dorm units when necessary due to force majeure or logistical reasons results in **expulsion**
- c) Changing the purpose of the dorm room results in **expulsion**
- d) Allowing visitors without registering them at reception results in a **written warning**, followed by **expulsion** on the next similar offense within one year
- e) Political or religious propaganda activities in the dorm are punished with **expulsion**
- f) The introduction and/or sale of hallucinogenic and psychoactive substances inside the dormitory or within its perimeter is sanctioned with expulsion from the dormitory and loss of accommodation rights for all years of study.
- g) The introduction of alcoholic beverages inside the dormitory or within its perimeter is sanctioned, depending on the severity, with a written warning for the first offense or expulsion from the dormitory for repeated or serious offenses.
- h) The sale of alcoholic beverages inside the dormitory or within its perimeter is sanctioned with expulsion from the dormitory and loss of accommodation rights for all years of study.
- i) Smoking in the room or common areas of the dormitory is sanctioned with a written warning for the first offense and expulsion from the dormitory for repeated offenses.

## **(2) Sanctions for violations regarding the check-in/check-out process and dormitory access**

- a) Leaving the dormitory without prior notification to the administrator is sanctioned with a written warning if no irregularities are found. If irregularities are found, the sanction is loss of the accommodation spot for the current and/or following academic year. The student will be held jointly liable with their roommates for any damages.

**b)** Failure to return the room key when leaving for summer vacation is sanctioned with a written warning.

**(3) Sanctions for violations regarding the use of the dormitory room, common areas, and facilities**

**a)** Alterations to the electrical or plumbing installations or to the dormitory's furniture are sanctioned, depending on severity, with expulsion from the dormitory or expulsion and loss of accommodation rights for all study years.

**b)** The introduction and use of heaters, gas cylinders, burners, or unauthorized and uncertified equipment in the dormitory are sanctioned with expulsion.

**c)** Accessing the dormitory roof is sanctioned with loss of accommodation rights.

**d)** Failure to inform the administrator about required maintenance or repairs is sanctioned, depending on severity, with a written warning or expulsion from the dormitory.

**e)** Signing contracts with third parties for services that alter the dormitory's electrical or data systems (e.g., cable TV, internet) is sanctioned with expulsion.

**f)** Moving between rooms/common spaces or removing furniture or other items from the dormitory is sanctioned, depending on severity, with a written warning or expulsion, with or without loss of accommodation rights for all study years.

**g)** Leaving the dormitory without removing personal belongings from the room is sanctioned with a written warning.

**(4) Sanctions for hygiene-related violations in rooms, common areas, and facilities**

**a)** Minor hygiene violations that can be resolved quickly will be addressed by the administrator with a deadline for resolution.

**b)** Serious hygiene violations may lead to a written warning, a warning with expulsion upon recurrence, or direct expulsion.

**c)** Severe hygiene breaches leading to pest infestation or posing health risks (e.g., spoiled food, containers with maggots, unclean bathrooms or bedrooms) are sanctioned with expulsion, with or without loss of accommodation rights, depending on severity.

**d)** Storing processed or unsealed/unsealed food or food requiring storage below 25°C in the room is sanctioned with a written warning for the first offense and expulsion for repeated offenses.

**e)** Storing large quantities of non-perishable, unprocessed, and improperly sealed food is sanctioned with a written warning and the obligation to remove excess food.

**f)** Introducing or keeping animals or birds in the dormitory is sanctioned with expulsion.

**g)** Introducing toxic or dangerous substances into the dormitory is sanctioned with expulsion.

**h)** Throwing any kind of object (wrappers, waste, etc.) out the window is sanctioned with a written warning for the first offense and expulsion for repeated offenses.

**i)** Failure to clean the room before leaving for summer vacation is sanctioned with a written warning.

**(5) Sanctions related to the use of dormitory space and equipment**

**a)** Blocking entrances, exits, or reducing hallway/stairway usability is sanctioned with a written warning for the first offense, followed by expulsion for repeated offenses.

**b)** Disabling, damaging, or blocking fire prevention and extinguishing systems is sanctioned, depending on severity, with expulsion for the current and/or next academic year or permanent loss of accommodation rights.

**c)** Cooking in dorm rooms is sanctioned with a written warning for the first offense and expulsion for repeated offenses.

**d)** Tampering with electrical panels, such as replacing fuses with makeshift solutions (e.g., wires), is sanctioned with expulsion and permanent loss of accommodation rights.

**e)** Storing or using flammable substances, fuels, fireworks, or any combustible materials in dorm rooms is sanctioned with expulsion and loss of accommodation rights for all study years.

**f)** Using any open flame is sanctioned, depending on severity, with a written warning followed by expulsion for repeated offenses or immediate expulsion with or without loss of accommodation rights.

**Art. 57** The responsibility for recording violations of the Dormitory Regulations and the Accommodation Contract lies with dorm administrators, who will draft a report describing the incident.

**Art. 58** Within 7 working days of registering the documentation from the dorm administrator and dorm supervisor, the Vice-Rector for Communication and Student Relations, Mobility, and Career Counseling will issue the sanction.

**Art. 59** Appeals must be submitted within 5 working days from the date the sanction was communicated.

**Art. 60** Sanction effects are suspended during the appeal process.

**Art. 61** The appeal will be reviewed by a Commission comprising:

- a vice-dean,
- the president of LSUMC,
- an administrator from another UMC dorm,
- a dorm supervisor from another UMC dorm.

**Art. 62** The Commission Secretary (non-voting) is either the faculty's housing and social issues secretary or a specialist from the Student Relations Department.

**Art. 63** The Commission will reanalyze the facts, check the documents provided by the administrator, and draft a report for approval by the Vice-Rector.

**Art. 64** The Commission may summon the student(s) for hearings and request new evidence or documents.

**Art. 65** Documents from housing activities will be archived appropriately and submitted to the university archive:

- **Social Services – Dorms:** annual housing applications, priority documentation, allocation lists, students without accommodation rights, disciplinary investigations, and sanctions.
- **Administrative Services:** housing registry, leave requests, vacation/remedial period housing requests, accommodation contracts, payment records, student debt records, daily operations documentation.

#### **CHAPTER VIII – *Final Provisions***

**Art. 66** Amendments to this regulation fall under the authority of the UMC Senate.

This regulation enters into force upon approval by the UMC Senate.

**Approved by the UMC Senate on March 28, 2025**

**Senate President,**

Prof. Dr. Eng. Remus Zăgan

**Rector,**

Assoc. Prof. Dr. Eng. Gabriel Mărgărit Raicu