

Participation Guidelines

1. **Registration** is done via the **Forms-type application**, accessible through the link received in the official event invitation or on the website of the Constanta Maritime University.
2. **How to complete the form:**
 - a. **Full Name:** Please use your complete name exactly as it appears in official documents and in your submitted paper. Follow the order *Last Name – First Name* to ensure accurate identification.
 - b. **Title of the Paper:** Write it in uppercase letters, exactly as it appears on the submitted paper.
 - c. **E-mail Address:** This field is mandatory. Ideally, use an email address that includes your full name, avoiding abbreviations or nicknames. This ensures professional presentation and helps us manage communication more efficiently (we receive hundreds of e-mails).
 - d. **Phone Number:** Also, mandatory. Required for urgent communication. During the event, we will create a dedicated WhatsApp group for participants, where you will receive updates about the schedule, accommodation, opening time, social activities, etc.
3. **Privacy:** Your contact information will be used exclusively for organizing the event. If your paper receives an award, we will contact you afterward regarding **publication only with your consent**.
4. **After completing the form**, send your paper to: relatiipublice@cmu-edu.eu

*Kindly include as **subject line in your e-mail**: Last Name, First Name and Title of the Paper — this helps us manage correspondence more efficiently.*
5. **Don't forget to bring:**
 - an **USB stick** with your presentation in PPT format,
 - your **ID card**,
 - your **business attire** for the presentation,
 - your good mood 😊
 - your sunglasses and/or sunscreen for outdoor activities.
6. **Post-event feedback:** Once the session concludes, we would greatly appreciate receiving a message with your impressions. We are especially interested in constructive suggestions — what you enjoyed, what you would have preferred to be different and how we can improve future editions.

Good luck and thank you for reviewing these guidelines!